

## **Course OUTLINE for Smart and Skilled**

This qualification focuses on the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery.



# **Entry REQUIREMENTS**

## for Smart and Skilled 2019 (NSW Government Subsidised Training)

There are no academic prerequisites for the CHC43015 Certificate IV in Ageing Support. But you need to have reasonable English language, literacy and numeracy to successfully complete the course (LLN). In addition, a Police Clearance Certificate is mandatory prior to your work placement; you must undertake a Federal Police Check (AFP) or NSW Police check (it must be no less than 3 years old).

**Eligibility Requirements:** Must be a Australian citizen or permanent resident or humanitarian visa and must be 15 Years or Older, and must live or work in NSW. Entry Requirements in detail can be found on Smart and Skilled Student Handbook and Fee Administration Policy 2024-2025 on website www.nta.edu.au under funded course section. Visit https://education.nsw.gov.au/skills-nsw/apprentices-and-train-ees/low-cost-and-free-training- options/smart-and-skilled for more information.

\*Note: As part of work placement, the students must be physically be able to do moderate amount of lifting using the appropriate equipment. The students should not have any mobility, hearing, and vision problems to carry out duties efficiently in aged care, acute care and community care settings whilst at placement.

# **Pathways**

Students who have completed the Certificate III in Individual Support will have a number of units that they will receive credit for (these are indicated with an asterisk in the table of units that make up this qualification – see below). In addition, on successful completion of this qualification; the Certificate IV in Ageing Support, will provide credits to units that make up the Certificate IV in Disability and Mental Health and Leisure and Health.

## Who should do this COURSE?

People pursuing a career in a facility such as a Nursing Home, Hostel, Residential Care Facility, Aged Care Facility, Retirement Village and Community Health Care Centre.

## Graduates may seek employment in the following jobs:

- Personal care worker
- Hostel supervisor
- Day activity worker
- Assistant hostel supervisor
- Care supervisor
- Accommodation support worker
- Care team leader
- Residential care worker

## **Course DURATION**

This course is 28 weeks. The structure is as follows:
Two days of workshops a week (8 hours each) over 24 weeks
Work placement of 120 hours in total (15 days) to be spread over 3-4 weeks
Commencement dates. See the website for our intake dates or ring the office for details.

## **Course LOCATION**

All training is held at our office at Burwood which is right next to the railway station. Work placements will be selected where possible to meet your travel needs.

#### **Assessments**

As this is a nationally recognise qualification, you will be required to successfully complete all units to a standard to ensure that you are job ready. Each unit contains assessments which include:

- Practical demonstrations where you will be observed by one of our assessors in a simulated environment and in your work Placement
- Knowledge based tests which contain written short answer questions
- Small projects which contain written tasks for you to investigate and complete in your own time.

Note: You must be deemed competent with each unit in order to receive your qualification.

#### Course DELIVERY

Delivery is a combination of methods to cover the theory and practice requirements:

- Workshops for developing your theory (maximum of 20 students)
- Demonstrations, instructions in a simulated environment to give you that valuable practice (maximum of 10 students) Self-paced study and support to embed your learning
- Work placements to apply your skills

You will be trained in the use of Manual handling equipment and other equipment such as:

- Lifting hoist, Stand up Lifter, Pelican Belt, Slide Sheet, Electric bed, & Wheelchair.
- Blood sugar testing equipment, Blood Pressure, Pulse Oximeter etc.
- Medication Trolley, Medications (Dummy), & Dressing Trolley.

Work Placement at a Community Service facility is arranged with you and you will receive the support of one of our mentors to ensure this opportunity is a rewarding experience. For work placement, students have to wear black trousers and black closed shoes, we will provide you with a T-shirt.

# Recognition of Prior Learning (RPL) and CREDIT TRANSFER

You may have developed a number of skills in aged care, through previous employment opportunities, life experience or formal studies. If this is the case then you should ask about recognition of prior learning. This may shorten your course. If you hold a current First Aid Certificate from a recognised RTO you will be given credit for the first aid unit.

# **Topics**

Our course has been designed to meet the requirements for the CHC43015 Certificate IV in Ageing Support. It contains 18 Units; 15 Core units and 3 Elective units:

#### **CORE UNITS:**

UNIT CODE	UNIT NAME	STATUS
CHCDIV001	Work with diverse people*	Core
CHCLEG003	Manage legal and ethical compliance	Core
HLTAAP001	Recognise healthy body systems*	Core
HLTWHS002	Follow safe work practices for direct client care*	Core
CHCADV001	Facilitate the interests and rights of clients	Core
CHCAGE001	Facilitate the empowerment of older people*	Core
CHCAGE003	Coordinate services for older people	Core
CHCAGE004	Implement interventions with older people at risk	Core
CHCAGE005	Provide support to people living with dementia*	Core
CHCCCS006	Facilitate individual service planning and delivery	Core
CHCCCS011	Meet personal support needs*	Core
CHCCCS023	Support independence and well-being*	Core
CHCCCS025	Support relationships with carers and families (HACC)*	Core
CHCPAL001	Deliver care services using a palliative approach*	Core
CHCPRP001	Develop and maintain networks and collaborative partnerships	Core

## **ELECTIVES WE OFFER:**

UNIT CODE	UNIT NAME	STATUS
HLTHPS006	Assist clients with medications	Elective
HLTHPS007	Administer and monitor medications	Elective
HLTAID011	Provide First Aid	Elective

## Cost of the course

Please look at the Notification/Reporting of enrolment policy, Smart and Skilled Student Handbook and Fee Administration Policy 2024 under Smart and Skilled on the website www.nta.edu.au under funded course section. For the entry requirements in detail and the amount of fees you might be paying is based on the circumstances (If you are eligible for Concessions). Visit https://education.nsw.gov.au/skills-nsw/apprentices-and-train-ees/low-cost- and-free-training-options/smart-and-skilled for more information.

#### For more DETAILS

Visit www.nta.edu.au or Email: info@nta.edu.au

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Our friendly staff are waiting for your call